



## AGENDA

NOVEMBER 6, 2017 @ 11:00 AM

HOSTED BY PANSY WALLER AND TONI BUCKLEY AT THE CLUBHOUSE

### Call to order

1. Recording Secretary - Minutes from last month meeting. (taken by Donna E.)
  - Read/Approve
2. Treasurer's report (Kathe F.)
  - Budget/Expenses
3. Financial Secretary's report (Yen B.)
  - Membership Counts - New/Renew/Return
4. Corresponding Secretary's report (Laura O.)
5. House Chairs report (Nancy H. & Anna B.)
  - Clubhouse Kitchen Routine
  - Linen and Flatware
  - Hanging Baskets
6. Previous month's event report
  - 10/16 - Field Trip to SF Botanical Garden (Ingeborg M.)
7. Upcoming Events on Calendar:
  - 11/20 - Food drive & Bookfest (Yen B. & Toni B.)
    - ❖ Succulent decorated pumpkins offer
  - 12/01 - Wreath Making Day (Maria Elena H & ?)
    - ❖ Need co-chair
  - 01/22 - Bonsai Demo (Yen B./Ingeborg McGlynn)
  - 02/19 - Casanova: The Seduction of Europe-FAMSF docent presentation(Donna E.)
  - 03/24 - Rummage Sale (Ingeborg M., Laura O., Nancy B. & Yen B.)
  - Self-funded events:
    - ❖ 12/02 - Holiday Dinner Dance ( Yen B., Laura O. & Nancy B.)
      - Decorations
      - Table centerpieces
      - Food & Drinks
      - Live entertainment
      - Invitation & RSVPs
    - ❖ 03/17 - Spring Party (Directors)
      - Need a lead person
8. New Business:
  - 11/13 - FHA Board meeting - Issues with Garden drip irrigation and outdoor lighting systems (Kathe)

Adjourn